

Chapter 11-9

Citizen Involvement Organization Program (CIOP)

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11-9-010 Citizen Involvement Organization Program (CIOP) Created.

The Tualatin Citizen Involvement Organization Program (CIOP) is established and created. [Ord. 1328-11 §1, 08/22/11]

11-9-020 Purpose.

The general purpose of the CIOP is to provide an opportunity for members to meaningfully cooperate with each other and with the City of Tualatin on matters affecting the neighborhoods and the City consistent with Tualatin’s Principles of Citizen Involvement. A major purpose of the Citizen Involvement Organization (CIO) is to promote communication and a sense of community. Using best efforts to ensure opportunities for involvement and engagement by all CIO members, the means of accomplishing this purpose shall include but not be limited to:

(1) Provide a public forum for the review and evaluation of issues affecting the neighborhoods, the CIO, and the City; provide educational opportunities for citizens, groups and government bodies with respect to such issues; and provide for an ex-

change of views and opinions on such issues; and

(2) Provide a public forum for community members to present their views and provide input to City Council and other governmental and community bodies such as the City advisory boards and committees, service clubs, and other community organizations, and on land use and other matters affecting neighborhoods, the City, or the region; and

(3) Provide a formalized channel of communication and dissemination of accurate and timely information between the City government, other governmental bodies, and the CIO and the CIO’s members.

[Ord. 1328-11 §2, 08/22/11]

11-9-030 Citizen Involvement Organizations (CIOs).

(1) Citizen Involvement Organization Program (CIOP): the CIOP is composed of Citizen Involvement Organizations and the Citizen Involvement Coordinating Committee (CICC) should one be formed.

(2) Citizen Involvement Organizations (CIOs): CIOs are formalized and distinct groups of community members within specified boundaries.

(3) CIO Map: The CIO map and the CIO map boundaries are established in order to optimize and promote citizen involvement. The initial CIO Map is attached as Figure 11-9-1 and included herein by reference. [Ord. 1328-11 §3, 08/22/11]

11-9-40 Membership and Standards.

(1) Membership in a residential CIO is open to all persons age 16 and older who are Tualatin residents living within the recognized boundary of that CIO; membership in the commercial or the manufacturing CIO is open to a business owner or owner’s representative, non-profit organization representative, or property owner within the recognized boundary of the respective CIO (i.e. anywhere within the Planning Area of the City of Tualatin – see *Figure 11-9-1*), without regard to income, race, color, national origin, sex, age, disability, sexual orientation, religion, political affiliation, or marital status.

Tualatin residents living outside the boundaries of any residential CIO may belong to the residential CIO nearest to their residence.

(2) To be recognized by the City Council, a CIO must satisfy the standards below. The City Manager, or designee, confirms that these standards have been met and presents the application to the City Council for approval and recognition:

(a) Annual election of officers;

(b) All meetings shall be publicized at least 7 days in advance of the meeting date, except in case of emergency, in which case at least 24 hours advance notice shall be given.

(c) A current list of the names and addresses of the officers has been provided;

(d) After at least one initial organizational meeting in the first year of recognition, a minimum of two general meetings each year with the time, place and purpose well publicized throughout the CIO prior to each meeting;

(e) CIOs must provide an executed copy of their current bylaws. [Ord. 1328-

11 §4, 08/22/11]

11-9-050 Termination of Recognition.

Recognition of a CIO may be terminated by the City Council if the association fails to abide by the standards in TMC 11-9-040. Before the Council terminates recognition, it must notify the CIO 60 days in advance of determining that the CIO is no longer in compliance with the standards. If the deficiency is not corrected after 60 days, the City Council will then hold a public hearing and allow representatives from the CIO a reasonable opportunity to be heard.

[Ord. 1328-11 §5, 8/22/11]

11-9-060 Boundaries.

Boundaries of residential CIOs are adopted by the City Council. Residential CIO areas must be mutually exclusive of other recognized residential CIOs. Residential CIO boundaries should be logical, contiguous, and follow identifiable physical features such as streets, property ownership boundaries, topographic features, boundaries of political jurisdictions, or public rights-of-way. The Commercial and Manufacturing CIOs’ boundaries are designated as the boundary of the entire Planning Area of the City of Tualatin (see *Figure 11-9-1*). The City Manager, or designee, shall keep on file a current map of the CIO boundaries.

Any amendment to the CIO boundaries must be adopted by the City Council. [Ord.

1328-11 §6, 8/22/11]

11-9-070 City Support.

The City may, subject to City Council’s judgment concerning availability of resources and budgetary limitations, provide support and assistance which may include human, financial and information resources and access to public meeting spaces. [Ord.

1328-11 §7, 8/22/11]

11-9-080 Input to Council.

The CIOs, or the CICC should one be formed on behalf of the CIOs, may make input to the City Council and the Tualatin Development Commission, City advisory Committees, and the City Staff on matters affecting livability and land use. [Ord. 1328-11 §8, 8/22/11]

(5) The CICC must provide an executed copy of their bylaws. [Ord. 1328-11 §10, 8/22/11]

11-9-090 Authority.

The CIOs, or the CICC should one be formed, shall have no authority to make any expenditure of funds on behalf of the City or to obligate the City for payment of funds without first obtaining the approval of the City. [Ord. 1328-11 §9, 8/22/11]

11-9-100 Citizen Involvement Coordinating Committee (CICC).

A Citizen Involvement Coordinating Committee (CICC) which is a volunteer group made up of the elected board members designated by their participating, recognized CIOs may be created by the CIOs. The CICC may serve as a liaison between the CIOs and between the CIOs and the City offices and departments designated by the City. The CICC is a separate and distinct entity from the City of Tualatin.

The standards for CICC recognition by the City are:

- (1) Annual election of officers;
- (2) All meetings shall be publicized at least 7 days in advance of the meeting date, except in case of emergency, in which case at least 24 hours advance notice shall be given.
- (3) A current list of the names and addresses of the officers has been provided;
- (4) After at least one initial organizational meeting in the first year of recognition, a minimum of two general meetings each year, with the time, place and purpose well publicized throughout the CIOP prior to each meeting;